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## **SPECIAL REVENUE FUND**

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## **Road and Transportation Fund-Peoples Transportation Tax**

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The Peoples Transportation Tax was enacted in November 2002. These surtax funds are to be used for road and transportation projects. It is mandated that 80% of the funds be used for roadway and right-of-way maintenance and equipment, drainage, street lighting, traffic signs, engineering, signalization, and pavement markings, etc. The remaining 20% shall be spent on transit, such as bus service, shelters, and transit related infrastructure.

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### **Goals**

Improve access to and general conditions of bus stops

Continue to replace steel light poles with aluminum.

Improve the intersection at Westward Drive and Apache

Maintain right-of-ways

### **Objectives**

Provide and repair sidewalks throughout the city to provide a pathway to transit bus stops

Schedule the contractor to complete the replacement of 9 remaining old steel poles with aluminum poles.

Continue with the repair and replacement of underground wiring.

Begin the construction of roadway and intersection improvements

Continue with the street tree trimming program

Replace and restore pavement markings and traffic signs.  
Resurface asphalt roadways and pathways as needed

### **FY 2005-06 Budget Highlights**

There are no other major changes or modifications to the FY 2005-2006 budget.

## **Road and Transportation Fund-Local Option Gas Tax**

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The Local Option Gas Tax Fund (LOGT) is used to account for all revenues and expenditures related to the collection, disbursement, and use of the LOGT proceeds. There are two parts to the tax: (1) the six-cent sales tax on all petroleum-based products sold throughout the county and allocated using a complex formula of road and sidewalk miles, gross sales, and other items; these revenues are reported in the General Fund; (2) the allocated proceeds of the additional three cents charged on top of all petroleum-based products and gasoline in the county.

These funds are to be used for roadways, streetlights, sidewalks, right-of-way maintenance, pedestrian and bike pathways.

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### **Goals**

Replace sidewalks throughout the city that are cracking and lifting.

Restore the alleys Citywide.

Continue to upgrade and repair the streetlight infrastructure

Improve the intersection at Westward Drive and Apache

Maintain right-of-ways

### **Objectives**

Systematically inspect sidewalks throughout the city and coordinate with the contractor for replacement. Include root barrier in the installation when needed.

Prioritize the alleys in need of leveling and execute the grading and rocking.

Continue with the asphalt paving of the alley entranceways.

Schedule the contractor to complete the replacement of 9 remaining old steel poles with aluminum poles.

Continue with the repair and replacement of underground wiring.

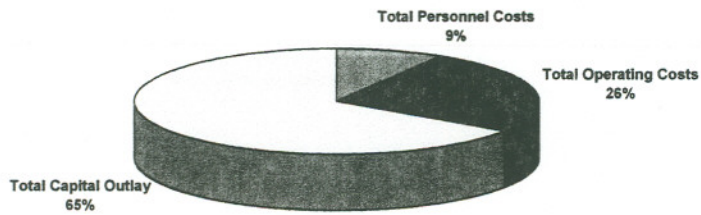
Continue with the street tree trimming program

### **FY 2005-06 Budget Highlights**

The FY 05-06 proposed budget shows a decrease of approximately \$326,000, this is due to the fact that we have reclassified the six cent local option gas tax revenue and related expenditures to the general fund.

**PUBLIC WORKS DEPARTMENT  
ROAD AND TRANSPORTATION FUND**

	FY 2002-03 Actual	FY 2003-04 Actual	FY 2004-05 Amended Budget	FY 2005-06 Budget	% of Total	% Change from 2004-05
<b>OPERATING</b>						
Salaries-Admin and Project Mgmt	\$ -	\$ -	\$ -	\$ 33,000	8.7%	100.0%
Professional Services	9,502	247	82,192	20,000	3.4%	-75.7%
Contractual Services	117,131	246,637	364,792	37,527	6.5%	-89.7%
Transit Costs	-	-	-	-	0.0%	0.0%
Repairs & Maintenance	64	7,100	8,698	15,000	2.6%	72.5%
Road Materials and Supplies	34,079	8,199	15,000	95,000	16.4%	533.3%
<i>Total Operating Costs</i>	<i>\$ 160,777</i>	<i>\$ 262,183</i>	<i>\$ 470,682</i>	<i>\$ 200,527</i>	<i>34.5%</i>	<i>-57.4%</i>
<b>CAPITAL OUTLAY</b>						
Improvements Other than Bldg	\$ 24,809	442,967	330,988	310,429	53.4%	-6.2%
Machinery & Equipment	-	82,196	105,000	70,000	12.0%	-33.3%
<i>Total Capital Outlay</i>	<i>\$ 24,809</i>	<i>\$ 525,163</i>	<i>\$ 435,988</i>	<i>\$ 380,429</i>	<i>65.5%</i>	<i>-12.7%</i>
<b>TOTAL EXPENSES</b>	<b>\$ 185,586</b>	<b>\$ 787,346</b>	<b>\$ 906,670</b>	<b>\$ 580,956</b>	<b>100.0%</b>	<b>-36.9%</b>



## ROAD AND TRANSPORTATION DEPARTMENT PERFORMANCE MEASURES

Indicator	2005-2006 Goal*
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### Outputs

Completion of Westward Drive/Apache Project	100%
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\* This is the first year of implementation of performance measures, prior year actuals not available.



# **Elderly Services**

## **Mission Statement**

**The mission of the Elderly Services Department is to enhance the quality of life for older citizens of this community.**

## ELDERLY SERVICES

### GOALS and OBJECTIVES:

GOAL: To promote better health through improved nutrition, reduce the isolation of old age through socialization, and help older citizens live with dignity.

OBJECTIVE: -Provide 37,900 nutritionally balanced, congregate lunch meals to eligible persons, particularly those in greatest economic and social need.

GOAL: To provide nutritionally sound, home-delivered meals to eligible, homebound citizens.

OBJECTIVE: -Serve 16,500 meals to frail and disabled older citizens this year.

GOAL: To provide health support activities to assist older persons in securing and utilizing necessary medical treatment as well as preventive, emergency and health maintenance services.

#### OBJECTIVES:

- 1) -Provide health screenings and illness prevention programs to detect or prevent illness or worsening of chronic conditions on an ongoing basis;
- 2) -Provide organized activities and programs of regular physical exercise three times each week;
- 3) -Plan, solicit and coordinate programs to be sponsored by a network of publicly and privately funded organizations for the delivery of health information;
- 4) -Provide regular opportunities for older citizens to participate in recreational activities each month;
- 5) -Provide monthly consulting services, blood pressure screenings and individual counseling on hypertension each month by contracting with a registered nurse.

GOAL: To assure the continued local mobility of older residents who are transportationally disadvantaged.

OBJECTIVE: -Provide travel assistance to and from the senior center, the client's residence, local doctor offices, grocery store, post office, bank, and area malls and attractions when possible.

GOAL: To provide formal and informal education designed to offer opportunities directed towards health improvement, personal enrichment and vocational improvement.

OBJECTIVE: -Using a variety of instructional approaches and resources, provide information on health, environment, economics, consumerism, crime prevention, etc. as adult education for our citizens.

GOAL: To provide a formal nutrition education and counseling program for both senior center and homebound clients.

OBJECTIVE: -A registered dietician will provide consulting services and nutrition education seminars as prescribed by the funding source (the Florida Department of Elder Affairs) during the year.

GOAL: To actively seek and reach target group individuals and assist them to access services. Collect and record data on service needs for use in planning and developing supportive services and agendas for advocacy.

#### OBJECTIVES:

- 1) -Screening and Assessment will be conducted annually on a one-to-one basis with all older residents utilizing city services, inquiring about services or referred for services;
- 2) -Comply with the Florida Department of Elder Affairs' regulations and reporting requirements utilizing the State's C.I.R.T.S. computer system. Comply with the requirements imposed by the Alliance For Aging, Inc., the designated monitoring agency;
- 3) -Provide information and referral assistance in person and via telephone;
- 4) -Conduct home visitations annually of 60 homebound elderly to monitor status and further needs.

GOAL: To provide an appropriate setting for older persons to establish a social network and meet holistic needs resulting in the stabilization or improvement of the participant's physical, mental, social and/or economic status.

OBJECTIVE: -Maintain quality paid and volunteer staffing through ongoing training, recognition and reinforcement of their responsibilities.



## **MAJOR FUNCTIONS and ACTIVITIES:**

The City of Miami Springs Elderly Services Department has continued to be an essential part of this community's continuum of care by assisting older residents, age 60 and over, to maximize opportunities for self-sufficiency and personal independence. The provision of a large range of community-based services and programming encompasses a variety of activities geared towards meeting, targeting and servicing the needs of older citizens in our community. Through ongoing management, evaluation, assessment, supervision and reporting of planned objectives over the past twenty-seven years, the city's elderly services department has provided, and will continue to provide, high quality services.

Funding for the elderly services department is provided through: city funds, OAA Title III B, III C-1, and III C-2 annual grant awards; USDA cash-in-lieu of commodities reimbursement; participant and private donations; monthly contributions from the Village of Virginia Gardens and other grant awards. As a recipient of Federal, State and City funds, this department must comply with all rules, regulations and reporting requirements as dictated by: the Older Americans' Act of 1965, as amended; the State of Florida Department of Elder Affairs; the United States Dept. of Agriculture; the City of Miami Springs' Code of Ordinances; and other applicable regulatory statutes. Additional program support is provided through agreements with: the MSPD Community Policing Office; RSVP; AARP; the Alliance for Aging, Inc.; and many volunteer resources.

Service offerings and scheduled program activities include the following:

**CONGREGATE MEALS:** Hot lunch meals, meeting 1/3 of an older individual's "Required Daily Allowance," are served every Monday--Friday from 11:30 a.m.--12:30 p.m. to assist area seniors in maintaining a nutritionally balanced diet and to provide opportunities to socialize with their peers.

**HOME DELIVERED MEALS:** A limited number of lunch meals are delivered each weekday to functionally impaired, older residents who are homebound, unable to cook properly for themselves, and who have little or no additional support available.

**NUTRITION EDUCATION:** Scheduled presentations that promote better health by providing accurate nutrition information and instruction to participants are conducted by the program's consulting Registered Dietician, throughout the year.

**HEALTH SUPPORT SERVICES:** Preventive and health maintenance services are scheduled each month and include the following core services: free chair exercise classes; Tai Chi instruction; and free blood pressure screening and counseling. Additional health screenings and educational events are scheduled periodically throughout the year.

**TRANSPORTATION:** Daily pick up, utilizing the city's mini-bus, is provided to older residents with no means of transportation to and from the center. Additionally, weekly trips are made for grocery shopping and field trips to area malls and special places of interest are planned each month.

**RECREATION:** Recreational activities are planned each month to help develop a broad range of physical, mental and social skills which can be used by older persons in self-initiated use of leisure time activities to include special events, bingo games and trips. In addition, a large selection of books, magazines, jig-saw puzzles and videos are available on a free loan basis to area residents.

**EDUCATION:** Through out the year, formal and informal opportunities to acquire knowledge and increased awareness are offered in such areas as: consumer information; crime and accident prevention; personal enrichment; health, safety and wellness topics; elder abuse and exploitation; city council actions; and community resources.

### **SCREENING & ASSESSMENT:**

Standard assessment instruments are administered for the purpose of gathering information about clients at the time of active enrollment or to reassess currently active clients to determine need and eligibility for services.

### **INFORMATION & REFERRAL:**

This service provision attempts to provide knowledgeable responses to senior inquiries and direction to specific resources and opportunities that may be available to assist them with their service needs.

## **2004—2005 BUDGET HIGHLIGHTS:**

In addition to general revenue contributions from the City of Miami Springs, initial program funding for 2005 included: \$9,518 from a Title III B grant, \$77,715 from a Title III C-1 grant, and \$39,653 from a Title III C-2 grant. An estimated \$3,400 is anticipated in participant donations.

Miami-Dade County Commissioner Rebeca Sosa allocated \$10,000 from Community-based Organization District Discretionary Funds for improvements to the senior center facility. The Alliance for Aging increased their Title III B funding allocation by an additional \$10,165 to help defray this department's transportation service costs.

A private citizen donation of \$1,000 provided matching funds to a Florida DOE grant for the acquisition of an Automatic External Defibrillator for the senior center. Another donation from a local club, given in memory of one of their deceased members, was used to purchase a new coffee urn. In addition, the senior citizen's club provided on-going financial assistance in support of monthly social celebrations and helped sponsor several special events throughout the year.



## **2004—05 ACCOMPLISHMENTS:**

In addition to meeting and exceeding stated objectives for core service offerings, the Elderly Services Department has increased the provision of, and participation in, special programs to include: Free Income Tax Preparation Assistance; Mature Driving Courses; Tai Chi for Seniors with Arthritis or Diabetes; assistance in obtaining free hurricane shutters to qualified seniors; and assistance in obtaining free specialized telephone equipment for the hearing impaired.

Networking with other agencies has provided additional services and activities to include: bi-monthly, early-stage support group meetings conducted by the Alzheimer's Association; constituent assistance from Commissioner Sosa and Senator Garcia's offices; osteoporosis screenings by Jacksonville's Center of Osteoporosis; review of medications by Kendall Regional Medical Center's Pharmacists; counseling for available prescription drug benefits by the SHINE Program; poison prevention workshop by the University of Miami's Center for Poison Control; heart health presentation and blood pressure screening by the Miami Heart Research Institute; children's dance recital by Springview Elementary School's Dancers; participation in the National Senior Health and Fitness Day activities sponsored by the Rotary Club of Doral and the Health and Wellness Program of the Alliance for Aging; cancer awareness workshop by the University of Miami; suicide prevention program by Switchboard of Miami; weight management presentation by Little Havana's Activity Center's dietician; and participation in Medley's annual fashion show where a Spring's senior won third place.

Additional relationships have been formed over the year and the City's senior center has been singled-out to assist with various research studies conducted by such groups as the National Council on Aging, the Florida Atlantic University's School of Psychology and the University of Miami's School of Physical Therapy. The Elderly Services Department has also been approached by Professor Kathy Pierce, Director of FIU's Department of Occupational Therapy, for partnership in grant applications seeking funding for FIU's projects that will benefit elders nationally.

## **FY 2005-06 BUDGET HIGHLIGHTS:**

Budget request is a 14% increase from FY2004-05, this is mainly due to increased personnel, catering and janitorial costs as well as the \$11,700 request for ceiling repairs and equipment needs.

Salaries include a 3% cost of living (COLA) increase for all general employees

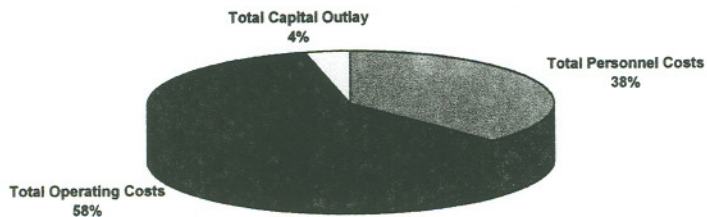
Based on the actuarial reports, the City's pension contribution for FY 05-06 increased to 3.81% of covered compared to 2.36% in FY 04-05.

Budget request includes \$3,700 for computer equipment, television, refrigerator, and tables needed at the facility.

All Title III funding goes through a three year bidding cycle and will be awarded through a "Request for Proposals" process scheduled for the fall of 2005. Final grant awards for calendar year 2006 will not be known until December. Historically, funding awards replicate previous years' awards and it is anticipated that our grant funds will remain the same as current base awards if Federal funding to the Older Americans' Act does not decrease. The likelihood of additional grant or CBO funds to be awarded is unknown at this time but such opportunities will be aggressively pursued.

**ELDERLY SERVICES DEPARTMENT**  
**Elderly Services Special Revenue Fund Expenditures**  
Consolidated to represent all funding sources

	FY 2002-03 Actual	FY 2003-04 Actual	FY 2004-05 Amended Budget	FY 2005-06 Budget	% of Total	% Change from 2004-05
<b>PERSONNEL</b>						
Salaries	\$55,254	\$55,140	\$54,790	\$60,507	18.3%	10.4%
Part Time Year Round	38,261	41,788	45,588	47,684	14.4%	4.6%
Payroll Taxes	6,477	7,200	7,679	8,276	2.5%	7.8%
Pension & Retirement	-	748	1,293	1,648	0.5%	27.5%
Health Insurance	8,978	6,118	6,461	6,330	1.9%	-2.0%
Workers' Compensation	5,020	536	476	749	0.2%	57.4%
<b>Total Personnel Costs</b>	<b>\$ 113,991</b>	<b>\$ 111,530</b>	<b>\$ 116,287</b>	<b>\$ 125,194</b>	<b>37.8%</b>	<b>7.7%</b>
<b>OPERATING</b>						
Professional Services	4,735	1,400	2,827	3,097	0.9%	9.6%
Contractual Services	10,375	13,096	20,916	21,517	6.5%	2.9%
Travel & Related Costs	851	-	950	950	0.3%	0.0%
Uniforms	-	-	270	180	0.1%	-33.3%
Utility Services	9,855	10,162	10,310	13,000	3.9%	26.1%
Repairs & Maintenance	125	4,195	4,470	1,375	0.4%	-69.2%
Rentals & Lease	1,407	1,324	1,302	1,432	0.4%	10.0%
Advertising & Promotions	300	300	600	600	0.2%	0.0%
Postage	-	-	-	126	0.0%	100.0%
Office Supplies	266	428	375	450	0.1%	20.0%
Operating Supplies	154,572	130,761	125,484	138,546	41.8%	10.4%
Dues, Memberships & Subsc.	115	240	280	320	0.1%	14.3%
Training & Education	10	54	150	300	0.1%	100.0%
Liability Insurance	4,136	4,657	3,983	4,490	1.4%	12.7%
Fleet Maintenance	2,595	1,064	2,800	5,683	1.7%	103.0%
Telephone/Internet	7,559	2,777	1,476	2,301	0.7%	55.9%
<b>Total Operating Costs</b>	<b>\$ 196,901</b>	<b>\$ 170,459</b>	<b>\$ 176,193</b>	<b>\$ 194,367</b>	<b>58.7%</b>	<b>10.3%</b>
<b>CAPITAL OUTLAY</b>						
Improvements Other than Bldg	-	-	-	8,000	2.4%	100.0%
Machinery & Equipment	9,952	2,084	400	3,700	1.1%	825.0%
<b>Total Capital Outlay</b>	<b>\$ 9,952</b>	<b>\$ 2,084</b>	<b>\$ 400</b>	<b>\$ 11,700</b>	<b>3.5%</b>	<b>2825.0%</b>
<b>TOTAL EXPENSES</b>	<b>\$ 320,844</b>	<b>\$ 284,073</b>	<b>\$ 292,880</b>	<b>\$ 331,261</b>	<b>100.0%</b>	<b>13.1%</b>



**Personnel Summary**

	FY 2002-03 Actual	FY 2003-04 Actual	FY 2004-05 Amended Budget	FY 2005-06 Budget	% of Total	% Change from 2004-05
Social Services Director	1	1	1	1	14.3%	0.0%
<i>Part-time Employee</i>						
Food Service Aide	3	3	3	3	42.9%	0.0%
Screening & Assess Specialist	1	1	1	1	14.3%	0.0%
Driver	1	1	1	1	14.3%	0.0%
Substitute driver	1	1	1	1	14.3%	0.0%
<i>Sub-total: Part-time employees</i>	<i>6</i>	<i>6</i>	<i>6</i>	<i>6</i>	<i>85.7%</i>	<i>0.0%</i>
<b>DEPARTMENT TOTAL</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>100.0%</b>	<b>0.0%</b>

## ELDERLY SERVICES PERFORMANCE MEASURES

Indicator	2005-2006 Goal*
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### Outputs

Number of Congregate Meals Served	37,900 meals
Number of Home Del. Weekday Meals Served	13700 meals
Number of Home Del. Weekend Meals Served	3200 meals
Number of units of Transportation (1 unit = 1 way trip)	12000 units
Number of units of Screening & Assess. (1 unit = 1 hr)	300 units

\* This is the first year of implementation of performance measures, prior year actuals not available.



## **Miami Springs Golf and Country Club**

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The Golf and Country provides affordable golf and golf related programs to the residents of Miami Springs, seasonal visitors, and public golfers throughout South Florida. Daily greens fees and annual prepaid golf memberships are available, and preferred pricing for golf and golf memberships is extended to residents of the City of Miami Springs.

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### **Goals**

To operate a popular "*value public*" golf course through first class customer service, optimum course conditions, and value pricing to the golfing public. To continue to enhance the reputation of The Miami Springs Golf and Country Club in the South Florida public golf market as a greatly improved facility and to attract new golfers while maintaining a high level of customer loyalty and repeat play.

### **Objectives**

Maintain or increase the number of rounds played in FY 2005

Increase the average revenue per round (APR)

Continue to increase the number of both resident and non-resident memberships

Continue to improve turf health and playing conditions

Control operating and maintenance costs within budget.

### **2004-05 Accomplishments**

Increased Average Revenue Per Round from FY 2004 from \$26.46 to \$26.95 (thru May, 2005)

Increased memberships from 143 to 155; revenues from \$78,981 to \$82,000 (projected)

Increased range revenue thru May from \$55,880 to \$59,203

Reduced Pro Shop operating costs thru May from \$329,761 to \$288,740

Began long-term irrigation system renovation.

## **Miami Springs Golf and Country Club**

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### **FY 2005-06 Budget Highlights**

- Budget reflects a 23% decrease from the prior year's budget mainly due to reduced overhead costs as a result of new F&B model as well as reduced liability and City allocated insurance costs. The golf course contractor has also agreed to reduce the pro shop payroll by \$32,750 as well as reducing the maintenance department payroll by \$12,000 for performing the maintenance on the City's sports fields. This will eliminate the need to fill a vacant position in the parks and recreation-field maintenance division with an annual payroll cost of \$47,000 (fully burdened), therefore creating a net cost reduction of \$35,000 in the parks and recreation budget.
- Approximately \$126,300 is requested for maintenance equipment: Greens mower, sand pro, greens roller, fertilizer spreader, ball machine and washer
- Approximately \$35,000 in course improvements such as irrigation system and tree maintenance.

**GOLF COURSE FUND**  
**Golf Course Administration- Expenditure Detail**

	<b>FY 2002-03</b>	<b>FY 2003-04</b>	<b>FY 2004-05</b>	<b>FY 2005-06</b>	<b>% of</b>	<b>% Change</b>
	<b>Actual</b>	<b>Actual</b>	<b>Adopted Budget</b>	<b>Budget</b>	<b>Total</b>	<b>from 2004-05</b>
<b>OPERATING</b>						
Professional Services	\$ 8,655	\$ 4,733	\$ 3,000	\$ -	0.0%	0.0%
Contractual Services	7,214	10,156	12,000	-	0.0%	0.0%
Communications & Freight	3,597	-	-	-	0.0%	0.0%
Utility Services	80,130	101,905	94,200	18,000	37.9%	-80.9%
Repairs & Maintenance	463	178	1,000	5,000	10.5%	0.0%
Rentals & Leases	666	1,851	7,800	4,800	10.1%	0.0%
Printing & Binding	304	-	-	-	0.0%	0.0%
Advertising & Promotions	450	-	-	-	0.0%	0.0%
Bank Charges	6,255	-	-	-	0.0%	0.0%
Credit Card Fees	20,800	-	-	-	0.0%	0.0%
Other Miscellaneous Costs	-	632	-	-	0.0%	0.0%
Office Supplies	3,712	304	6,000	-	0.0%	0.0%
Operating Supplies	9,734	1,965	6,000	-	0.0%	0.0%
Dues, Memberships & Subsc.	295	-	-	-	0.0%	0.0%
Licenses and Fees	-	520	1,000	-	0.0%	0.0%
Depreciation/Amortization	184,444	-	-	-	0.0%	0.0%
Liability Insurance	12,166	1,446	52,360	19,677	41.4%	0.0%
Telephone/Internet	3,542	45	8,982	-	0.0%	0.0%
<b>Total Operating Costs</b>	<b>\$ 342,426</b>	<b>\$ 123,736</b>	<b>\$ 192,342</b>	<b>\$ 47,477</b>	<b>100.0%</b>	<b>-75.3%</b>



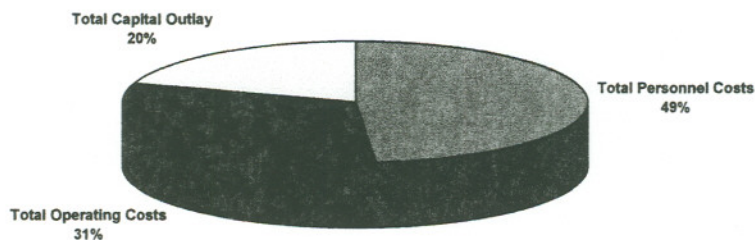
**GOLF COURSE FUND**  
**Golf Course Pro Shop Operations- Expenditure Detail**

	FY 2002-03 Actual	FY 2003-04 Actual	FY 2004-05 Amended Budget	FY 2005-06 Budget	% of Total	% Change from 2004-05
<b>PERSONNEL</b>						
Salaries	\$ 189,323	\$ 183,524	\$ 192,000	\$ 166,356	34.0%	-13.4%
Overtime	406	44	-	-	0.0%	0.0%
Part Time Employees	-	-	-	-	0.0%	0.0%
Payroll Taxes	13,508	14,350	14,688	12,726	2.6%	-13.4%
Health Insurance	9,043	6,124	6,300	6,000	1.2%	-4.8%
Workers' Compensation	28,892	14,015	15,168	6,600	1.3%	-56.5%
Unemployment Taxes	3,759	4,599	4,992	5,100	1.0%	2.2%
<b>Total Personnel Costs</b>	<b>\$ 244,931</b>	<b>\$ 222,656</b>	<b>\$ 233,148</b>	<b>\$ 196,782</b>	<b>40.2%</b>	<b>-15.6%</b>
<b>OPERATING</b>						
Professional Services	2,500	10,672	3,000	-	0.0%	-100.0%
Contractual Services	-	985	-	-	0.0%	0.0%
Management Fees	48,000	60,000	48,000	66,000	13.5%	37.5%
Travel & Related Costs	-	393	500	-	0.0%	-100.0%
Merchandise	57,041	45,700	42,000	30,000	6.1%	-28.6%
Utilities	-	-	-	41,400	8.5%	100.0%
Telephone/Internet	-	-	-	9,000	1.8%	100.0%
Repairs & Maintenance	-	1,520	1,200	7,200	1.5%	500.0%
Rentals & Lease	46,426	51,036	57,138	59,244	12.1%	3.7%
Printing & Binding	1,775	2,999	4,800	3,750	0.8%	-21.9%
Advertising & Promotions	4,036	9,900	8,000	12,000	2.5%	50.0%
Bank Charges	-	5,269	-	1,200	0.2%	100.0%
Credit Card Fees	-	17,923	15,800	7,140	1.5%	-54.8%
Range	4,988	6,552	6,000	5,000	1.0%	-16.7%
Office Supplies	-	1,909	-	2,500	0.5%	100.0%
Operating Supplies	17,244	9,742	10,000	2,500	0.5%	-75.0%
Dues, Memberships & Subsc.	7,626	1,338	1,000	-	0.0%	-100.0%
Contingency	-	-	-	20,000	4.1%	100.0%
Other Misc Charges	-	1,328	4,800	-	0.0%	100.0%
Depreciation/Amortization	636	-	-	-	0.0%	0.0%
Education and Training	851	-	500	-	0.0%	100.0%
Liability Insurance	19,229	24,117	-	25,200	0.0%	100.0%
Computers/Communications	2,671	3,912	-	-	0.0%	0.0%
<b>Total Operating Costs</b>	<b>\$ 213,024</b>	<b>\$ 255,295</b>	<b>\$ 202,738</b>	<b>\$ 292,134</b>	<b>59.8%</b>	<b>44.1%</b>
<b>CAPITAL OUTLAY</b>						
Machinery & Equipment	213	1,250	5,000	-	0.0%	100.0%
<b>Total Capital Outlay</b>	<b>\$ 213</b>	<b>\$ 1,250</b>	<b>\$ 5,000</b>	<b>\$ -</b>	<b>0.0%</b>	<b>100.0%</b>
<b>TOTAL EXPENSES</b>	<b>\$ 458,168</b>	<b>\$ 479,202</b>	<b>\$ 440,886</b>	<b>\$ 488,916</b>	<b>100.0%</b>	<b>10.9%</b>



**GOLF COURSE FUND**  
**Golf Course Maintenance Operations- Expenditure Detail**

	FY 2002-03 Actual	FY 2003-04 Actual	FY 2004-05 Amended Budget	FY 2005-06 Budget	% of Total	% Change from 2004-05
<b>PERSONNEL</b>						
Salaries	\$ 308,940	\$ 292,025	\$ 286,000	\$ 318,853	39.6%	11.5%
Overtime	136	-	-	-	0.0%	0.0%
Payroll Taxes	22,866	23,555	21,879	24,392	3.0%	11.5%
Health Insurance	17,953	14,165	14,500	25,630	3.2%	76.8%
Workers' Compensation	12,291	19,517	20,020	16,800	2.1%	-16.1%
Unemployment Taxes	3,986	4,971	6,435	6,710	0.8%	4.3%
<b>Total Personnel Costs</b>	<b>\$ 366,172</b>	<b>\$ 354,235</b>	<b>\$ 348,834</b>	<b>\$ 392,385</b>	<b>48.7%</b>	<b>12.5%</b>
<b>OPERATING</b>						
Professional Services	-	-	10,000	15,000	1.9%	50.0%
Contractual Services	4,525	22,975	-	-	0.0%	0.0%
Repairs & Maintenance	36,214	38,253	42,000	36,000	4.5%	-14.3%
Contingency	-	-	-	20,000	2.5%	100.0%
Fuels, Oils, Lubricants	-	-	6,000	18,000	2.2%	200.0%
Operating Supplies	169,262	173,661	156,000	153,000	19.0%	-1.9%
Dues, Memberships & Subsc.	372	-	-	-	0.0%	0.0%
Uniform	-	9,554	9,600	9,600	1.2%	0.0%
Depreciation/Amortization	325	-	-	-	0.0%	0.0%
<b>Total Operating Costs</b>	<b>\$ 218,027</b>	<b>\$ 244,444</b>	<b>\$ 223,600</b>	<b>\$ 251,600</b>	<b>31.2%</b>	<b>12.5%</b>
<b>CAPITAL OUTLAY</b>						
Improvements O/T Buildings	-	-	-	35,000	4.3%	100.0%
Machinery & Equipment	-	8,979	-	126,300	15.7%	100.0%
<b>Total Capital Outlay</b>	<b>\$ 213</b>	<b>\$ 8,979</b>	<b>\$ 5,000</b>	<b>\$ 161,300</b>	<b>20.0%</b>	<b>100.0%</b>
<b>DEBT SERVICE</b>						
Principal	-	58,642	41,473	-	0.0%	-100.0%
Interest Expense	7,328	5,250	4,863	-	0.0%	-100.0%
<b>Total Capital Outlay</b>	<b>\$ -</b>	<b>\$ 63,893</b>	<b>\$ 46,336</b>	<b>\$ -</b>	<b>0.0%</b>	<b>100.0%</b>
<b>TOTAL EXPENSES</b>	<b>\$ 584,199</b>	<b>\$ 671,550</b>	<b>\$ 623,770</b>	<b>\$ 805,285</b>	<b>100.0%</b>	<b>29.1%</b>



## MIAMI SPRINGS GOLF AND COUNTRY CLUB PERFORMANCE MEASURES

Indicator	2005-2006 Goal*
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### Outputs

Number of rounds played	38,000
Range revenue per player	\$ 2.00
Number of memberships sold	150
Membership revenue	\$ 85,000
Total revenues	\$ 1,050,000
Pro shop revenue per player	\$ 1.25

### Effectiveness

Increase number of rounds played	Yes
Increase number of memberships sold	Yes
Complete Phase II irrigation project	Yes

### Efficiency

Maintenance cost per acre	\$ 3,000
Maintenance salaries less than \$330,000	Yes

\* This is the first year of implementation of performance measures, prior year actuals not available.



## **Law Enforcement Trust Fund**

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The Law Enforcement Trust Fund was created under the authority of Florida State Statute Section 932.7055(4) (a). The expenditures of this fund require requests from the Chief of Police and approval by the City Council. Expenditures are restricted to items or programs which are not considered normal operating expenditures, including salaries.

The Fund is utilized to maintain a Community Policing Office (CPO) in a satellite location. This program and related facility operates year round and partially offsets the City's requirement for various match obligation, including crime prevention, drug education and school resource officer programs. The expenses incurred by the Vice, Intelligence and Narcotics units are charged to the Fund and an appropriation is made annually to provide the necessary source of funds. The Fund also provides required matching dollars for several grants which have been or will be awarded to the City.

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### **Budget Highlights or Modifications**

There are no major changes or modifications to the 2005-06 budget.

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**POLICE DEPARTMENT  
Law Enforcement Trust Fund  
Administration**

	FY 2002-03 Actual	FY 2003-04 Actual	FY 2004-05 Amended Budget	FY 2005-06 Budget	% of Total	% Change from 2004-05
<b>OPERATING</b>						
Professional Services	\$ 5,469	\$ 10,173	\$ -	\$ 13,200	15.4%	100.0%
Investigations	76,806	1,057	25,000	25,000	29.2%	0.0%
Repairs & Maintenance	779	-	-	-	0.0%	0.0%
Operating Supplies	21,603	40,485	-	-	0.0%	0.0%
Training & Education	990	-	-	-	0.0%	0.0%
Rentals & Leases	28,877	23,748	-	47,302	55.3%	100.0%
Liability Insurance	5,665	-	-	-	0.0%	0.0%
Telephone & Internet	-	2,098	-	-	-	-
<i>Total Operating Costs</i>	<i>\$ 140,188</i>	<i>\$ 77,561</i>	<i>\$ 25,000</i>	<i>\$ 85,502</i>	<i>100.0%</i>	<i>242.0%</i>
<b>CAPITAL OUTLAY</b>						
Improvements Other than Bldg	-	56,595	-	-	0.0%	0.0%
Machinery & Equipment	76,969	108,877	-	-	0.0%	0.0%
<i>Total Capital Outlay</i>	<i>\$ 76,969</i>	<i>\$ 165,471</i>	<i>\$ -</i>	<i>\$ -</i>	<i>0.0%</i>	<i>0.0%</i>
<b>TOTAL EXPENSES</b>	<b>\$ 217,157</b>	<b>\$ 243,033</b>	<b>\$ 25,000</b>	<b>\$ 85,502</b>	<b>100.0%</b>	<b>242.0%</b>

**POLICE DEPARTMENT  
Law Enforcement Trust Fund  
Community Policing Office Budget**

	FY 2002-03 Actual	FY 2003-04 Actual	FY 2004-05 Amended Budget	FY 2005-06 Budget	% of Total	% Change from 2004-05
<b>PERSONNEL</b>						
<b>OPERATING</b>						
Professional Services	\$ 2,579	\$ 1,270	\$ 1,500	\$ 1,500	1.9%	0.0%
Contractual Services	-	20	2,000	2,000	2.6%	0.0%
Travel & Related Costs	809	2,449	6,000	4,000	5.2%	-33.3%
Communications & Freight	14	-	500	250	0.3%	-50.0%
Utility Services	266	281	300	300	0.4%	0.0%
Repairs & Maintenance	-	50	1,700	1,200	1.5%	-29.4%
Rentals & Lease	16,602	16,651	17,300	18,500	23.9%	6.9%
Printing & Binding	1,284	173	3,500	3,500	4.5%	0.0%
Uniforms	-	-	2,600	1,000	1.3%	-61.5%
Courier, UPS, Fedex-Overnight	-	-	500	500	0.6%	0.0%
Advertising & Promotions	5,996	2,700	8,000	8,000	10.3%	0.0%
Office Supplies	2,250	1,369	3,500	5,000	6.4%	42.9%
Operating Supplies	7,785	5,580	8,400	8,000	10.3%	-4.8%
Liability Insurance	-	1,135	2,000	2,000	2.6%	0.0%
Dues, Memberships & Subsc.	1,216	172	1,000	500	0.6%	-50.0%
Training & Education	2,879	11,032	12,500	12,000	15.5%	-4.0%
Fleet Maintenance	-	-	-	-	0.0%	0.0%
Telephone & Internet	-	435	4,738	6,300	8.1%	33.0%
<i>Total Operating Costs</i>	<i>\$ 41,679</i>	<i>\$ 43,316</i>	<i>\$ 76,038</i>	<i>\$ 74,550</i>	<i>96.1%</i>	<i>-2.0%</i>
<b>CAPITAL OUTLAY</b>						
Machinery & Equipment	-	-	92,081	3,000	3.9%	-96.7%
<i>Total Capital Outlay</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ 92,081</i>	<i>\$ 3,000</i>	<i>3.9%</i>	<i>-96.7%</i>
<b>TOTAL EXPENSES</b>	<b>\$ 41,679</b>	<b>\$ 43,316</b>	<b>\$ 168,119</b>	<b>\$ 77,550</b>	<b>100.0%</b>	<b>-53.9%</b>

This department is staffed with 2 (two) full-time officers, 1 (one) full-time administrative specialist, and 1 (one) part-time administrative specialist. These positions are reported under the "Police Department" budget document.

